



**REGISTERED AGENT and/or
REGISTERED OFFICE CHANGE**

1. _____
(name of the corporation or limited liability company or its fictitious name, if so licensed)
2. The corporation or limited liability company submitting this statement is organized under the laws of
 Wisconsin **OR** _____ (name the foreign state or country)

<p>3. A <input type="checkbox"/> This statement is submitted for the purpose of changing the corporation or limited liability company's REGISTERED AGENT in Wisconsin to be:</p> <p>New (or continuing) registered AGENT in Wisconsin:</p> <p>_____</p>	<p>NO FILING FEE</p>
<p>3. B <input type="checkbox"/> This statement is submitted for the purpose of changing the corporation or limited liability company's REGISTERED OFFICE in Wisconsin to be:</p> <p>New registered OFFICE in Wisconsin:</p> <p>_____</p> <p>(complete street address of registered office)</p> <p>_____, Wisconsin _____ (ZIP code)</p>	<p>FILING FEE \$10.00</p>

4. The street address of the registered office and the business office of the registered agent, as changed or continued, are identical.

5. Executed on _____ (Date) _____ (Signature)

Select and mark (X) below the appropriate title of the person executing the document. _____ (Printed name)

For a **corporation**
Title: President **OR** Secretary
or other officer title _____

For a **limited liability company**
Title: Member **OR** Manager

INSTRUCTIONS (Ref. Ss. 180.0502, 180.1508, 181.0502, 181.1508, 183.0105(3) & 183.1008(1), Wis. Stats., for document content)

Submit one original and one exact copy to Department of Financial Institutions, P O Box 7846, Madison WI, 53707-7846, together with the **filing fee of \$10.00** (if required), payable to the department. Filing fee is **non-refundable**. (If sent by Express or Priority U.S. mail, address to 345 W. Washington Ave., 3rd Floor, Madison, WI, 53703). Sign the document manually or otherwise as allowed under sec. 180.0103 (16) and similar sections. **NOTICE:** This form may be used to accomplish a filing required or permitted by statute to be made with the department. Information requested may be used for secondary purposes. If you have any questions, please contact the Division of Corporate & Consumer Services at 608-261-7577. Hearing-impaired may call 608-266-8818 for TTY. This document can be made available in alternate formats upon request to qualifying individuals with disabilities.

1. Enter the name of the domestic or foreign corporation or limited liability company. If the entity holds its certificate of authority or registration with the department under a fictitious name, list the fictitious name.
2. Indicate the state under whose laws the corporation or limited liability company is incorporated or organized.
3. **A** Enter the name of the new (or continuing) registered agent in Wisconsin. (NO FILING FEE)

The corporation or limited liability company may not name itself as its own registered agent. The registered agent may be any of the following:

- A natural person who resides in Wisconsin and whose business office is identical to the registered office.
- A domestic or licensed foreign corporation, nonstock corporation, limited liability partnership, limited partnership, or limited liability company, whose business office is identical to the registered office.

3. **B** Enter the complete street address of the registered office, city (in Wisconsin) and ZIP code. PO Box addresses may be included as part of the address (if located in the same community), but are not sufficient alone. (FILING FEE \$10.00) (Note: **If the registered office address is unchanged, do not complete this item.**)

4. This statement must affirm that the designated registered agent maintains its business office at the street address cited as the entity's registered office.
5. The statement requires the signature of one person. If for a corporation, by an officer. If for a limited liability company, by a member or manager. If the entity is in the control of a court-appointed receiver, trustee or fiduciary, by the fiduciary. Enter the date of execution and the name and title of the signer.

NOTE: **Limited Partnerships** and **Limited Liability Partnerships** change registered agent and/or registered office by amendment, rather than by Form 13. Domestic limited partnerships use Form 304 (Certificate of Amendment – Domestic Limited Partnership), foreign limited partnerships use Form 321A (Foreign Limited Partnership Certificate of Amendment). Domestic and foreign limited liability partnerships use Form 604 (Domestic or Foreign Limited Liability Partnership Registration Statement Amendment).

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▲ Your **return address** and **phone number** during the day: () _____ - _____